



Offsite Visits Statement: safeguarding and health & safety for pupils

Educational Visits Coordinator

The Educational Visits Coordinator for the Academy is Headteacher, Emily Simpson-Horne.

Policy

The Academy has adopted the Devon County Council (DCC) document *Outdoor Education, Visits and Offsite Activities Health & Safety policy* as its own policy.

In line with this policy, the DCC Educational Visit Adviser has been engaged to endorse arrangements for higher risk activities. The DCC Educational Visit Adviser will therefore be notified of all Category B and C visits via the *Evolve* online system.

The *Evolve* system will also be used for the planning and approval of all lower risk Category A offsite visits. Relevant risk assessments will be attached electronically as required. The Academy's Educational Visits Coordinator will check the documentation and planning of the trip and, if acceptable, approve the visit.

For full details relating to educational visits, reference should be made to the Outdoor Education, Visits and Offsite Activities Health & Safety Policy 2020.

Staff induction

All staff receive, as part of their initial staff induction, training covering the policy, systems and responsibilities associated with the safeguarding and health & safety for pupils.