

Tuesday 21st April 2026

Dear parents and carers,

We really hope that this letter finds you well. We are delighted that your child will be attending Matford Brook Academy in our Reception class from **September 2026** and are looking forward to welcoming them and your family over the coming months.

You are joining our school for our fourth year since opening in September 2023 with our oldest primary children, who started in September 2024, now going into Year 2 and Year 3. You will hopefully have had the opportunity to read about our school, our vision and values (information can be found on our [website](#)). Our mission is to provide an excellent, all-through education that empowers children to believe that they can, and should, change the world around them. At Matford Brook Academy, we write our story - and we are so pleased that you will be part of writing this next chapter with us.

Starting school is an incredibly important time for your child. We are really passionate about this time in a child's life. We want this phase, or 'Chapter One' as we call it at Matford Brook, to ensure our youngest pupils can grow a lifelong love of learning and be inspired and enabled to write their story.

We have created commitments to your child and your family which we hope will reassure you.



Our 'Starting Chapter One' Pledge

At Matford Brook Academy, we write our story. This begins for our pupils in Chapter One. As they begin school, we commit to:

- a home visit for every child to meet you, your family and start to build our relationship
- liaison with your child's current nursery/childcare provider (where applicable)
- a 'meet and greet' session so that you can meet other children and their families joining the school

At the start of May, we will send you a full welcome booklet which will include dates for your diary of upcoming events to help prepare your child for starting school, as well as key information to help you.

Not only do we have the opportunities that being a new school presents, we are also uniquely placed as an all-through school. For your child, they can have a seamless educational experience from Reception all the way through to Year 11, benefiting from the strong relationships, exceptional curriculum and personal development offer that is mapped for them. We believe this is a special experience and look forward to sharing this with you.

We are keen to do everything we can to support you and your child during the transition to Matford Brook Academy. We are very much looking forward to seeing you! If you have any questions in the meantime, you can contact us via: transition@matfordbrook.academy or the Local Authority via: admissions@devon.gov.uk

Yours sincerely,

Emily Simpson-Horne (Headteacher)
& **Mike Osborn** (Chapter One Phase Leader)