

scholarship ★ kindness ★ community



*We write our story*

Wednesday 26<sup>th</sup> June 2024

Dear Families,

I hope this letter finds you well and your child is looking forward to joining Matford Brook Academy in September to begin writing their story with us.

As mentioned in our welcome letters, all pupils are invited to a **Matford Brook Academy transition day on Thursday 11<sup>th</sup> July**. This is a great opportunity for all children to get to know each other and begin to build positive relationships with our fantastic staff, as well as becoming more familiar with our MBA consistencies and the amazing curriculum that is in place. Our SEND team has also been liaising with all primary schools; any pupils identified collaboratively as benefitting from an enhanced transition will be notified separately.

We will also be inviting all families to attend an afternoon event, immediately after transition day, on the 11<sup>th</sup> July to welcome you into our MBA community. Here you will be able to meet myself and the other senior leaders, some of the Year 7 tutor team and other key members of staff. We will provide an outline of what your child can look forward to when they start with us in September.

**Thursday 11th July - Transition Day 10am-4pm (including New Families Event 4pm-6pm)**

**\*\*Exeter Racecourse, Kennford, Exeter EX6 7XS\*\***

[Directions and parking: Transport options](#)

We are pleased to announce Exeter Racecourse as our venue for Transition Day which will run from **10am until 4pm**. All primary schools will be notified, and your child will not be expected to attend the primary school on this day unless stated by them. Your child will receive a personalised invitation to this event in the post prior to the event.

During the day, pupils will take part on a range of activities which will help them begin to write their own story! They will begin to become a team, learn more about the school and what being a member of the Matford Brook Academy community entails, with taster lessons in a variety of subjects.

**Pupils will be required to wear their primary school uniform and bring with them:**

- a pair of trainers
- a water bottle
- a packed lunch to include a break-time and end of day snack

This will be followed by our **New Families Event** from **4pm – 6pm** for **Year 7 families**. We hope you can join us to learn more about our story so far and start to build positive relationships with our MBA community of staff, pupils and families. Our **catering** and **uniform** suppliers will also be in attendance to showcase their services!

[Please sign up here](#) for the family event.

### **My Child At School (MCAS app)**

By now, all families should have received the link to sign up to the MCAS app. If not, [use this link](#) logging in with the email we have been using for correspondence. The admissions form will be available by the end of this week.

### **Uniform**

Uniform information is [on our website here](#), including how to order.

### **My Story so Far...**

We encourage you to help your child complete the form linked below which tells us more about them as they prepare to join us at Matford Brook Academy: [My Story so Far](#)

### **Parent / Carer checklist**

- Familiarise yourself [with our website](#) to find key information ([including transition](#)) and understand our ethos.
- [Complete this form](#) to sign up to (or decline) attendance at our **New Families Event**.
- Talk to your child about the transition process. How are they feeling about moving to Matford Brook Academy? What would they like to know? Help them complete [My Story so Far](#)
- Complete the Admissions Form in MCAS (opening soon and deadline 8<sup>th</sup> July 2024)
- Bring your child to our **Transition Day** at Exeter Racecourse on **Thursday 11<sup>th</sup> July at 10am**
- Join us at Exeter Racecourse for our **New Families Event** on **Thursday 11<sup>th</sup> July at 4pm**
- Order your child's new school uniform by 1<sup>st</sup> August 2024
- If you have any questions, please email [transition@matfordbrook.academy](mailto:transition@matfordbrook.academy) where we will collate your emails and create a 'frequently asked questions' document to share.

We are very excited to welcome you on transition day and to support you and your child as they write their story with us. We will be in touch again shortly.

Yours sincerely



Dan Harmer  
Deputy Headteacher